

Records of Volunteering

1. Records of volunteering for schooling competitions and the CCC are kept for two reasons: a. to assist competition chairs and b. to help fulfill the volunteer requirement for year-end awards. (These records provide assistance when determining year-end-awards; however, there are also other ways members volunteer their time to the club.) Anybody receiving remuneration is not thought to be volunteering.
2. All competitors must be available to help with the competition they compete in.
3. A rider may have a friend/spouse/parent do the volunteer job required for schooling competitions. However, to qualify for year-end volunteer awards, the riders must personally help at least three times in the course of the show season.
4. Permanent jobs, such as that of the entry secretary, hiring judges, paying judges /HCBC for permits, preparing test, and keeping records of volunteers are the same for all competitions. They will be listed at the top of the volunteer sheet for each show and taken into consideration when determining end-of-year awards.
5. The usual volunteer jobs at a schooling competition are the following. Riders should indicate on their entry form which job they prefer doing.
 - Set-up & take-down (including transport of surrounds when necessary)
 - Sometimes parking
 - Chair/Co- chair
 - Scorer
 - Scribe
 - Whipper-in
 - Runner
 - General help (transport/host judge, fetch lunch for judge & scribe, etc)
6. A list of volunteers and their times will be posted on the web together with their ride times for each competition. It is the responsibility of the competition chair to confirm that list with the records keeper (Berit Turner) within five days of the end of the show.
7. These records will be kept of schooling competitions and the CCC.

Berit Turner in consultation with Ann Brouwer and Ann Bater